



FILLING OUT A NEW UNION CARD

We are so glad you are joining the University Professionals of Illinois, your union at NEIU! If you are updating your union card, we are glad about that, too! See below for where to send it.

Instructions for the card:

Fill out the top three boxes. Sign and date the second and third boxes.

First box - Fill in your information...

Date of hire - month and year is fine

Worksite is your department

UPI 4100 Chapter is NEIU

Email - we need your off-campus email, please!

Second box - Membership Statement

Sign and date

Third box - Dues Authorization

This is what authorizes NEIU Payroll to deduct your union dues from your paycheck.

Sign and date.

Fourth Box is OPTIONAL

COPE is the political action committee of our union. If you wish to donate an additional amount - as little as \$2 per paycheck - that goes to supporting candidates or campaigns that advance the needs of higher education and labor.

Questions?

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