

MEMORANDUM OF UNDERSTANDING
Between Northeastern Illinois University and University Professionals of Illinois Local
4100, NEIU Chapter

Oct. 15, 2021

Preamble

In the Collective Bargaining Agreement now in place between NEIU and UPI, compensation for Shared Governance leadership is included in Article 24 TPRP CREDIT UNIT EQUIVALENCIES FOR TEACHING PROFESSIONALS AND RESOURCE PROFESSIONALS under key 24:

24. **Shared Governance.** Chair of: University Planning and Budget Council (3); Faculty Senate (3); Faculty Council on Academic Affairs (3); University Personnel Committee (3); University Advisory Council (3).

In recent years the work involved in chairing the Faculty Senate has grown increasingly complex. The responsibilities of the chair of the Faculty Senate have included:

- Plan agendas for Senate meetings
- Chair two Senate meetings each month
- Coordinate and attend two Faculty Senate Steering Committee meetings with President each month
- Attend two Executive Council meetings (the President's Cabinet with the UPBC, UAC, and Faculty Senate Chairs) each month
- Attend all Board of Trustees meetings as representative of the Faculty Senate
- Schedule and serve as moderator for the State of the University address
- Attend and welcome faculty at the Years of Service Awards ceremony
- Announce the welcome and conclusion of two commencement ceremonies
- Work with a few senators to manage the elections of nearly all shared governance bodies each Spring
- Serve as the key contact for all faculty concerns and questions being brought to the Senate

After conversations between the President of NEIU, the Contract Administrator and Chapter President and Executive Vice President of UPI, the University and Union agree to the following:

1. Workload compensation for Chair of the Faculty Senate will be 3 primary duties CUs and 3 service CUs.
2. Of the total 6 CUs for the academic year, 3 CUs will be assigned as part Category A: Teaching/Primary Duties, under Key 13. **Other**

instructional/primary duty assignment assigned by Provost/Vice President for Academic Affairs.” This will make 3 CUs part of the “first 18,” effectively giving the Senate chair a course release. The other 3 CUs will be assigned under Category B: Service, using the current Key 24 for Shared Governance.

3. Summer workload of up to 3 CUs may be assigned to the Chair of the Faculty Senate to complete projects.

Marshall Thompson

Northeastern Illinois University

10/15/2021

Date

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University Professionals of Illinois

10/15/2021

Date