

MEMORANDUM OF UNDERSTANDING

Between

Northeastern Illinois University and the University Professionals of Illinois Local 4100

Preamble: The University is creating a Winter Session beginning December 17, 2021 and ending with grades due on January 16, 2022. The University will be closed from Dec. 24, 2021 through Jan. 2, 2022, with no class sessions meeting, office hours maintained, or assignments due during that period, as per normal. Classes for the Spring 2022 term will begin on January 18, 2022, with final exams beginning May 10, 2022, and grades due May 15, 2022.

The courses to be offered during the pilot Winter Session will be determined by academic departments/programs, based on student progress/needs, potential student demand, and pedagogical suitability for the Winter Session schedule. The University envisions a Winter Session comprising from zero to two sections per program, a total of approximately twenty sections across the University, with course delivery mode and scheduling to be determined by colleges/departments/programs using flexible scheduling options. The University anticipates that Winter Session courses may run with below average enrollments. Faculty from the colleges will be asked to share ideas and suggestions to support those who are interested in teaching Winter Session courses.

Pursuant to conversations between Northeastern Illinois University (NEIU) and the University Professionals of Illinois Local 4100 (UPI) regarding NEIU's creation of a Winter Session, the following has been agreed to by both parties for Academic Year 2021-2022 pilot year:

1. Teaching assignments during the Winter Session will be voluntary, will adhere to the normal approval process, and respect the assignment provisions of the Collective Bargaining Agreement for Academic Terms.
2. Winter Session assignments will be included in Spring 2022 workload, with compensation as per normal CBA guidelines; an Instructor without a Spring 2022 assignment may be assigned a Winter Session course.
3. Faculty will teach no more than one Winter Session course, except by mutual agreement of the University Contract Administrator and UPI Chapter President.
4. NEIU will determine a date for finalizing the Winter Session, which will be no later than November 30, 2021. An Instructor's percentage of employment will not be reduced in the event that a Winter Session class is cancelled. Winter Session courses will not be converted into tutored studies.
5. Faculty teaching during Winter Session will hold office hours by appointment or as needed.

Marshall Thompson

Northeastern Illinois University

Ramy A Matthews

University Professionals of Illinois

4/20/21

date

4/19/21

date